

COMMON

[Under the Bye-laws Nos.20 and 43(2)(ii)]

The Form of application for Nominal Membership by the sub-lettee  
the Licensee or the Caretaker or occupant

To,  
The Secretary,

\_\_\_\_\_ Co-op. Housing Society Ltd.,

\_\_\_\_\_

\_\_\_\_\_

Sir,

Shri/Shrimati/Messrs \_\_\_\_\_

have entered into an agreement as per copy enclosed, with Shri/Shrimati \_\_\_\_\_

\_\_\_\_\_ and holding Flat No \_\_\_\_\_ in the

building of the Society, for sub-letting/giving on care-taker basis/leave and licence basis the said flat/part  
of the said fiat.

I/We request you to admit me as a nominal member of the society.

I/We remit herewith the entrance fee Rs.100/-.

I/We are aware that being a nominal member, I/We have no rights or privileges of a member and cannot  
claim any share in any form in the profits or assets of the society,

I/We undertake to vacate the flat/part of the flat peacefully immediately on expiry of the period of  
agreement or the extended period.

I/We have gone through the bye-law of the society and undertake to abide by them with any  
modifications, the Registering Authority may make in them. I/We hereby undertake that we shall be  
liable for the payment of all the outgoings of the society.

The consent of Mr \_\_\_\_\_ for my/our admission as a nominal  
member of society is given below.

Place :

Yours faithfully

Date :

I, Shri/Shrimati \_\_\_\_\_ a member of  
the \_\_\_\_\_ Co-operative Housing Society Ltd.,

\_\_\_\_\_ give my consent for Mr \_\_\_\_\_

to be admitted as a Nominal Member of the Society.

(Signature of the Member)

COMMON

[Under the Bye-law No.43(2)(I)]

A Form of application for Permission to sub-let, give on leave and licence  
or care-taker basis the flat or part or part thereof

To,

The Secretary,

\_\_\_\_\_ Co-op. Housing Society Ltd.,

\_\_\_\_\_

\_\_\_\_\_

Sir,

I, Shri/Shrimati \_\_\_\_\_ /am the  
member of \_\_\_\_\_ Co-operative Housing Society Ltd.  
holding Flat No \_\_\_\_\_ admeasuring \_\_\_\_\_ sq.ft. on \_\_\_\_\_ floor  
of the building number/named as of the society.

I propose to sub-let/give on leave and licence/care-taker basis my flat/part of the flat to the person  
named hereinafter under an agreement (copy enclosed) under the following circumstances:

(i) I am required to go out of the area of operation of the society under conditions of service / on business  
proposition / my prolonged illness. The duration of my absence from the headquarters will not be less  
than \_\_\_\_\_ years \_\_\_\_\_ months. I cannot continue in occupation of my flat during the  
period of my absence from the headquarters.

(ii) There are no facilities available at the moment in the locality of the society for education of my  
children. According to the Information gathered by me, the provisions of facilities for education of my  
children may require \_\_\_\_\_ years/months. In the absence of these facilities, it will not  
be possible for me to occupy that flat/continue In occupation of the flat during the above period.

(iii) I could not secure admission to the school for my children in the locality of the society. It may take  
\_\_\_\_\_ months for me to secure admission to the school in the locality for my children.  
During this period, it will not be possible for me to occupy the flat/ continue in occupation of the flat.

Note: State any reason other than those mentioned above to justify your inability to occupy or continue  
in occupation of the flat.

The name of the person to whom the flat/part of the flat is proposed to be sub-let/proposed to be given on leave and licence/care-taker basis, is Shri/Shrimati/Messrs \_\_\_\_\_  
\_\_\_\_\_ residing  
at \_\_\_\_\_ having office address at \_\_\_\_\_  
\_\_\_\_\_ his/her/their application for nominal membership of the society in the prescribed form is enclosed herewith.

I undertake to initiate legal proceedings against the sub-lettee/licensee/care-taker on my failure to secure vacant and peaceful possession of the flat from the sub-lettee/licensee/care-taker on expiry of the original or extended period of sub-letting/licence/care-taking and to make the society the party to the proceedings and to reimburse the expenditure which the society may be required to incur on legal proceedings to get back the possession of the flat/part of the flat.

I also undertake to pay all the charges of the society every month within the time stipulated without any excuse from the date I part with the possession of the flat/part of the flat till I get possession thereof.

I also undertake to pay non-occupancy charges at the rate fixed under bye-law No.43(C) during the period mentioned above.

I request you please to grant necessary permission to sub-let/give on leave and licence/caretaker basis the flat/part of the flat to the person herein above mentioned for a period of \_\_\_\_\_ years \_\_\_\_\_ months. In case it becomes necessary for me to extend the period of sub-letting/ giving on leave and licence/care-taker basis the flat/part of the flat, I will submit an application for extending the period well in advance of expiry of the original period with due justification for extending the period.

Place :

Yours faithfully

Date :

Signature of the Applicant.